COMPANY LETTERHEAD

DATE

ASSP Nominations & Elections Committee  
Park Ridge, IL 60068

To whom it may concern:

This letter is in support of NAME, TITLE, and his/her interest to run for a position on the Board of Directors – Director At-Large for the American Society of Safety Professionals.

COMPANY fully supports NAME’s decision to run for this position, if nominated. We understand the terms of this position, and that it will involve travel and time away from his/her work.

Please contact me if you have any questions.

Sincerely,

WET SIGNATURE

DIRECT SUPERVISOR’S NAME  
DIRECT SUPERVISOR’S TITLE